



**YWCA of Greater Portland  
Camp Westwind and Camp Westwind in the City  
Employment Application**

1111 SW 10<sup>th</sup> Avenue Portland, OR 97205  
Phone: 503-294-7460 Fax: 503-294-7399

**Personal Information:**

Full Name (include camp name if previous Camp Westwind employee):

Position Applying For:

Resident Camp or Day Camp:

Are you willing to consider either? YES/NO

Cell:

Email:

Permanent Mailing Address:

Seasonal Mailing Address:

Date Available to start work:

Dates that I would need off between June 6<sup>th</sup> and August 15<sup>th</sup>:

Final Date I would need to be done by:

Do you meet the minimum age requirement of position applying for?

You must turn the required age BEFORE June 17<sup>th</sup>, 2011

UC=21

Counselor=20

Other positions as posted

## Education

Circle Highest Grade Completed:

High School: 9 10 11 12

Graduated? Yes/no

Graduation Date:

College(s):

Major:

Graduation Date:

Specialized training/skills:

## Work Experience

List work experience starting with most recent

Employer:

Phone:

Email:

Title/Position:

Name of Supervisor:

Title:

Duties:

Reason for leaving:

May we contact this employer?

Employer:

Phone:

Email:

Title/Position:

Name of Supervisor:

Title:

Duties:

Reason for leaving:

May we contact this employer?

Employer:

Phone:

Email:

Title/Position:

Name of Supervisor:

Title:

Duties:

Reason for leaving:

May we contact this employer?

## Volunteer Experience

Organization:

Location:

Dates:

Supervisor:

Phone:

Email:

Duties:

Organization:

Location:

Dates:

Supervisor:

Phone:

Email:

Duties:

## References

Please provide the following information for references who can speak to your character, work experience and habits. Do not include relatives or close friends.

Name:

Relationship to you:

Phone:

Email:

Name:

Relationship to you:

Phone:

Email:

Name:

Relationship to you:

Phone:

Email:

## Camp Experience

**Camp:** Director: Location:  
Circle one: Camper Staff Volunteer  
If staff or volunteer, Job Title:  
Duties:  
From: To:

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## Certificates

Place a 'C' for CURRENT certificate  
Place an 'E' experience

CPR:	First Aid:	AED:
Archery:	EMT/Nursing:	Meal Prep:
Challenge/Ropes Course:	Wilderness First Responder:	Dishwashing/Sanitation:
Small Craft Safety:	Lifeguard:	Food Handlers:

# Camp Program Skills

Place a 'T' for activities you can organize and **TEACH**

Place an 'A' for activities in which you can **ASSIST**

## Arts/Crafts

Beading/Jewelry making  
Candle Making  
Drawing  
Paper Mache  
Sewing  
Other:

## Nature

Astronomy  
Marine Science  
Plant Identification  
Environmental Studies  
Animal Identification  
Other:

## Sports/Fitness

Archery  
Team Sports  
Large Group Games  
Dance (type)  
Kayaking  
Other:

## Outdoors

Orienteering  
Hiking  
Outdoor Cooking  
Survival Skills  
Overnights

## Challenge Course

Teambuilding  
Challenge Course  
Rock Climbing  
Boulder Wall

## Performing Arts

Drama  
Singing  
Instrument:  
Storytelling

## Miscellaneous

Diversity Training  
Service/Stewardship  
Foreign Language:  
Sign Language  
Leadership Development

## Other:

List other skills you feel are applicable:

## Criminal Record

Have you ever been convicted of a criminal offense, other than a minor traffic offense?

If yes, please explain (convictions will not necessarily exclude you from employment).

Please read carefully before signing:

As an applicant you understand and agree to the following:

1. The YWCA may conduct investigations including verification of prior employment history, education, and criminal offender information. By signing this application, you authorize the YWCA to make these investigations, and you authorize any educational institution, former employer, and persons with any records, data or information concerning your education background, previous work experiences, etc., to furnish such records, data or information as may be requested by the YWCA, and you indicate your awareness that false statements of failure to disclose information may be sufficient grounds to disqualify you for employment, or if employed, my result in your dismissal. Convictions will not necessarily exclude you from employment.
2. This application and any other YWCA documents are not contracts of employment. Any individual who is hired may leave employment or may be terminated without cause by the YWCA at any time, unless subject to terms of a collective bargaining agreement.
3. You acknowledge that during employment with the YWCA you may be subject to urinalysis or to other procedures to detect the use of drugs and/or alcohol.
4. The camp policy is to prohibit all forms of harassments by our employees. This includes sexual, racial, religious and all other forms of harassment. I agree to read and take responsibility for adhering to the YWCA's harassment policy.

Signature of Applicant:

Date:

